

RICHINGS PARK SPORTS CLUB

NOTES FROM MANAGEMENT COUNCIL MEETING 29 SEPTEMBER 2009

PRESENT:

G. Young
T. Brown
S. Burke
S. Burrows
J. Spittle
P. Dunham
P. Flatman
R. Webster

1.00 APOLOGIES

P. Tanner
B. Colwell
W. Wright

2.00 Minutes of the 1st September meeting were agreed as a correct record.

Minutes of the July meeting were still outstanding (RS to retrieve from records).

RS

3.00 Matters arising from 1st September meeting included:

- Empty gaming machine on a regular basis. **RF**
- Submit true meter readings if the Authorities estimate the readings. **RF**
- G. Young had researched accountants willing to undertake our annual accounts, it was agreed that an annual fee of £750 be paid to the Taplow based organisation. (GY to lodge the accounts in October / November for 2008 / 2009 Year). **GY**
- T. Brown to disable bar swipe cards and re-issue new to accord with present list of members. (J. Attewell will pass details to Tony). **TB**
- RF to note policy on pricing bar services for **all** functions and non-member prices (exception being Club functions where no payment is made by Club). **RF**
- RS has chaired a disciplinary meeting with RF and will respond to the Managers appropriately, and will address the costs to the Club for the relocation of St. Peters. **RS**
- GY to draft a letter to S. Burke pending outcome of RS letter to the Managers. **GY**
- Trestle tables have been purchased for the Clubhouse. **INFO**
- RS attended the Bucks C.C 2010 Initiative and reported the output from that meeting which GY will follow-up. **INFO**

4.00 FINANCIAL REPORT

Suffice to acknowledge a tight cash flow situation has developed largely arising from the capital works being undertaken by the Club during recent months.

Careful management of finances and reductions in costs where possible will need to be addressed by the Managers and the Committee.

5.00 OTHER MATTERS RAISED

Letter to S. Burke to be drafted by GY and re-issued after RS has concluded the matters with the Managers. **GY/RS**

The Managers friends to be asked to join as members if attending the Club regularly, if not NON-MEMBER prices to be applied. **RF**

Manager's presence in the Bar in the evenings to be encouraged. **RF**

The question of food pricing for the next year to be addressed (if higher than local Clubs or Bars). **RF/RS**

An "On Line" diary to be formulated where all events can be recorded (via the Managers).

Booking Form to be created for Events and Section Bookings, and schedule of forthcoming events. **GY/RF**

Items of savings to be considered by the bar sub-committee are: -

- a) Segregation of the Main Bar heating **GY/PD/RS/RF**
- b) Earlier closing in quiet times, reduced staff costs
- c) Staff savings generally

6.00 MANAGERS REPORT

Attached to these minutes, but circulated separately by GY. **GY**

A request was made for an earlier Managers report to be issued with the agenda for prior information. **RF**

Flyers to Managers sponsored events up to Xmas were tabled.

7.00 SPORTS SECTIONS REPORTS

Tennis, have a function at the club on 23rd September. **GY/RF**

The courts have been resurfaced, and the winter season is underway.

PT asked for the tree near court 1 to be lopped.

Bowls, the grass bin can now be dispensed with, the Club to invoice the Bowls section (50/50) the same facility will be needed 2010 season. **RF**

Finals day to be held for the Bowls Section.

The AGM is to be held in December, after a reasonable season 2009.

Softball

Indoor training will be commenced JANUARY / MARCH.

Function to be convened at the end of November if diary permits.

Football

Capitation is being sought, RF to progress each Club.

RF

Richings Park to advise if the league is to penalise them for the SAS clash.

Cricket

Hayes CC seem very keen to establish their 3rd and 4th teams at RPSC for 2010.

A capitation fee of £2,500 is progressed.

10.00 ANY OTHER BUSINESS

Bucks Sports have chosen RPSC as 1 of 6 in the South Bucks area to promote a way forward and to assist us in the development of the Club as a "professional business", rather than the old fashioned model.

GY will follow up these issues and will need support from members.

GY/ALL

Marquee hire is still on the agenda for 2010 and will be accommodated by Hayes CC if clashes occur.

PD

PD has promoted Xmas lunches at the Club via the Ridgeway Trading Estate (Menus to be sorted by Pauline).

PF

Chairman's dinner will not be held pre-Xmas due to other commitments.

INFO

Chairs in the members bar require attention.

PT

RW / RS and team to consider the final section of timber cladding (facing bowls).

RW / RS

RS to progress the welding of the brackets to the security gate.

RS

Rate rebate application in hand.

PT

RW / RS to review bin enclosure (P. Underwood to be consulted).

RW

5th November firework night is in process, see separate notes from GY.

ALL

Subject to accounts being available, it is hoped end October draft for approval, chairman's letter, allowing AGM to be 25th November.

NEXT MEETING 27TH OCTOBER